

BUSINESS BILL PAY

Your accounts payable made easy

Our business bill pay is all you need to efficiently and easily manage accounts payable for your small business. It's easy to use and since it's internet-based you can access it from anytime, anywhere. Set up payees, pay bills from specified accounts, designate other users in your office with permission controls, and much more. Control of your cash flow is at your fingertips.



Always accessible from anywhere

Designate other users with permission controls

Pay businesses or individuals by check or electronically

Take control of your cash flow

COMMERCIAL BANK

www.cbtn.com

Demo available under Business Banking tab, Online Services.



Check into every advantage.

Today, small businesses want it all.
That means true control of your finances, total convenience on your schedule, and customization to do things your way.
That's why it definitely pays to check into business online bill pay.

A better way to pay bills and invoices

Business online bill pay lets you control what is paid, how much is paid and when it's paid.

- Make payments more quickly and easily and gain greater control over cashflow
- Get anytime, anywhere access online for more convenience paying your bills
- Depend on added security because paying bills online is safer than mailing checks
- Save time by conveniently importing payees from Quicken® or QuickBooks®
- Pay multiple invoices for a single payee all at one time and account for them in a single location
- Easily set up recurring payments for monthly bills

Delegate tasks and set permission controls

You maintain control of all the settings.

- Delegate the payment tasks you want such as paying utilities and suppliers, running reports or accessing payment history
- Set permission controls so you're always in charge of who can make payments, which payments they can make, and the maximum payment amount
- Set up final approvals so you can give the go-ahead before any payments are made

Instant information with customized reporting

Access the info you need whenever you need it.

- Run audit reports and customize them for the precise payment information you need
- Track your company spending and payment history in just a few clicks
- View the payment activity of authorized users and keep track of the payments they have made
- Greatly reduce your paperwork and minimize manual record keeping

Sign up for business online bill pay in 3 easy steps

- Login to your account at www.cbtn.com.
- 2. Access the enrollment form at www.cbtn.com/business-banking/online-services
 - Complete the enrollment form and you're all set

Get true control and total convenience.

Visit www.cbtn.com and sign up today.